



OFFICE OF THE UNIVERSITY PRESIDENT

November 17, 2022

CTU Memorandum

No. PK17-684 s. 2022

To : **DR. EDGAR U. TIBAY**- VP for Production, Extension, and Resource Generation
DR. LYNNETTE MATEA S. CAMELLO- UD for Extension Services
DR. JORELYN P. CONCEPCION- Project Director, Hinablon sa Cebu
MIRA NONA M. FLORES- University and Board Secretary V

Extension Council Members:

ALL CAMPUS DIRECTORS
ALL COLLEGE DEANS (Main Campus)
ALL EXTENSION CHAIRPERSONS

Subject: : **4th QUARTER EXTENSION COUNCIL MEETING**

1. You are hereby requested to attend the **4th Quarter Extension Council Meeting** on **November 21, 2022; Monday** at **9:00 AM** via **ZOOM**.

2. The following items are the proposed agenda of the meeting:

- ✚ Proposed Revision of CTU Extension Services Manual
- ✚ Proposed Operations Manual for SSF Handloom Weaving
- ✚ Approval of the creation of the revolving fund for Hinablon sa Cebu
- ✚ Other pertinent matters

3. Please refer to the Zoom connection details below:

Meeting ID : **817 2493 8641**
 Passcode : **UESO2022**

4. This is for your information, guidance, and compliance.

ROSEIN A. ANCHETA JR., ASEAN P.E., DM, Ph.D.

SUC President IV

