



Republic of the Philippines
CEBU TECHNOLOGICAL UNIVERSITY
 MAIN CAMPUS

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OFFICE OF THE UNIVERSITY PRESIDENT

December 1, 2022

CTU MEMORANDUM


No.: PL01 - 726A, s. 2022

To : VICE PRESIDENT FOR ACADEMIC AFFAIRS
 VOCATIONAL SCHOOL SUPERINTENDENT II
 CTU MAIN CAMPUS DIRECTOR
 CAMPUS DEAN OF INSTRUCTION
 CTU BARILI CAMPUS DIRECTOR
 CTU DANAOG CAMPUS DIRECTOR

Attention: *(Please see attached list of Participants)*

SUBJECT: THE CONDUCT OF AN ONSITE VISIT BY THE TECHNICAL COMMITTEE FOR HOSPITALITY MANAGEMENT AND TOURISM MANAGEMENT TO CEBU TECHNOLOGICAL UNIVERSITY (CTU) RELATIVE TO THE PROJECT PROPOSAL FOR SUSTAINABLE TOURISM EDUCATION PROGRAM UPGRADING PROJECT (STEP UP)

1. In line with the approved proposal on the project under Sustainable Tourism Education Program Upgrading Project (STEP UP), the Technical Committee for Hospitality Management and Tourism Management will conduct an onsite visit to CTU – Main Campus on December 5, 2022.
2. With this, all concerned are hereby directed to convene for the abovementioned intention at the **6/F Function Hall in Centennial Building, CTU Main Campus on Official Business.**
3. A registration fee of Four Hundred Fifty Pesos (Php 450.00) will be collected per participant to cover the Lunch, PM snack, and Dinner.
4. Travel and other incidental expenses incurred during the said meeting shall be chargeable to the funds of the campus concerned, subject to usual COA accounting and auditing rules and regulations and under Executive Order No. 298, subject finally, to compliance of the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) protocols and local government issuances.
5. This is for your information and compliance.


ROSEIN A. ANCHETA JR., ASEAN P.E., D.M., Ph.D.
 SUC President IV

