



Republic of the Philippines
CEBU TECHNOLOGICAL UNIVERSITY
 MAIN CAMPUS

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OFFICE OF THE UNIVERSITY PRESIDENT

December 2, 2022

CTU MEMORANDUM

No.: PL02 - 729, s. 2022

TO : VICE PRESIDENT FOR STUDENT AFFAIRS
 UNIVERSITY LIBRARIAN
 ALL CAMPUS DIRECTORS
 Attention: **CAMPUS LIBRARIANS**

SUBJECT: LIBRARIAN'S 4TH QUARTERLY MEETING

1. You are hereby directed to authorize your campus librarians to travel on **Official Business** on **December 6-7, 2022 at CTU Danao Campus** to convene for the abovementioned intention.
2. A registration fee of One Thousand Five Hundred Pesos (PHP 1,500.00) per day will be collected per participant to defray administrative expenses including full board meals and room accommodation.
3. Travel and all other incidental expenses incurred during the said activity shall be chargeable against the local funds of the campus concerned, subject to usual COA Accounting and Auditing rules and regulations and by Executive No. 298, subject finally, to compliance with the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) protocols.
4. This is for your information, guidance, and compliance.

ROSEIN A. ANCHETA, JR. ASEAN P. E., D. M., Ph.D.
 SUC President IV

CEBU TECHNOLOGICAL UNIVERSITY
 OFFICE OF THE UNIVERSITY PRESIDENT
RELEASED
 DATE: 12/3/22 TIME: 1:00PM
 BY: Hannah





CTU SYSTEM LIBRARIANS

KOHA Integration to CTU Libraries

Librarian's 4th Quarterly Meeting

DECEMBER 6-7, 2022

FACILITY CENTRUM
CTU-Danao Campus

LIST OF PARTICIPANTS

- | | |
|-----------------------------------|---------------------|
| 1. Morena E. Carlos | Main Campus |
| 2. Armida M. Najarro | Main Campus |
| 3. Sarah Jean N. Jamero | Danao Campus |
| 4. Mary Whieslyn N. Cole | Danao Campus |
| 5. Lorenel D. Gako | Tuburan Campus |
| 6. Melany M. Manlangit | Daanbantayan Campus |
| 7. Mary Ann C. Badilla | Camotes Campus |
| 8. Iris Garcia | Carmen Campus |
| 9. Barbara D. Boltiador | Barili Campus |
| 10. Noemi S. Dorio | Argao Campus |
| 11. Arnasil N. Lisondra | Moalboal Campus |
| 12. Deanna C. Danieles | Moalboal Campus |
| 13. Leahmie Jean Prejoles | Bonbon Campus |
| 14. Meriam Enaldo | Naga Campus |
| 15. Cathlene Grace Trinidad-Bitoo | Dumanjug Campus |
| 16. Maria Divina Alcorin | Dumanjug Campus |
| 17. Llanabelle Lanohan | Tabogon Campus |

PROGRAM DAY 1

EMCEE: MARY WHIESLYN COLE

08:00-9:30 AM REGISTRATION

09:30-9:45 AM INVOCATION

9:45-10:00 AM WELCOME ADDRESS by VPSA/Campus
Director : Dr. Rose Mary L. Almacen

10:00-10:15 AM STATEMENT OF PURPOSE by University
Librarian : Mrs. Morena E. Carlos

10:15-10:20 AM Introduction of Speaker
Mrs. Mary Ann Badilla

10:20-12:00 NN KOHA INTEGRATION TRAINING PROPER

12:00 - 1:00 PM LUNCH BREAK

1:30 - 5:00 CONTINUATION OF THE TRAINING

PROGRAM DAY 2

EMCEE: MARY WHIESLYN COLE

08:00-9:00 AM BREAKFAST

09:00-12:00 NN ORGANIZATIONAL STRUCTURE

12:00-1:30 PM LUNCH BREAK

1:30-3:30 PM DEVELOPMENT PLAN & STAFF
DEVELOPMENT PLAN

3:30-3:45 PM SNACKS

3:45-5:00 PM LINKAGES