



Republic of the Philippines
CEBU TECHNOLOGICAL UNIVERSITY
 MAIN CAMPUS

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OFFICE OF THE UNIVERSITY PRESIDENT

January 5, 2023


CTU MEMORANDUM

No.: PA05 - 007, s. 2023

**TO : UNIVERSITY DIRECTOR OF INTERNATIONALIZATION AND ASEAN INTEGRATION
 ALL IAI CHAIRPERSONS**

SUBJECT: 1ST IAI REGULAR MEETING (OPENING SESSION)

1. You are hereby directed to travel on **Official Business** on **January 20, 2023 at 1:00 PM onwards** to attend the 1st IAI Regular Meeting to be held at the **CTU Main Innovation Laboratory for Global Education and Digital Citizenship (iLab) Office**.
2. A registration fee of Four Hundred Twenty-Five Pesos (Php 425.00) will be collected from each participant to defray administrative expenses, such as meals/snacks during the said meeting.
3. Travel and other incidental expenses incurred during the said meeting shall be chargeable to the funds of the campus concerned, subject to usual COA accounting and auditing rules and regulations and under Executive Order No. 298, subject finally, to compliance of the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) protocols and local government issuances.
4. This is for your information and compliance.


ROSEIN A. ANCHETA JR., ASEAN P.E., D. M., Ph.D.
 SUC President IV

