



Republic of the Philippines
CEBU TECHNOLOGICAL UNIVERSITY
 MAIN CAMPUS

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OFFICE OF THE UNIVERSITY PRESIDENT

September 11, 2023

CTU Memorandum

No.: PI11- 531 s. 2023

To : **DR. ARCHIEBALD BALTAZAR MALAKI** - VPRD
DR. ANESITO CUTILLAS - UREC Chair
DR. ESPERANZA DEL FIERRO - UREC Member-Secretary
DR. SIMEON BERNADOS JR. - UREC Member
DR. RAAMAH ROSALES - UREC Member
DR. ANJIN PLEIADESS CABRERA - UREC Member
DR. DONNA MARIE RIVERO - UREC Member
DR. DAISY THERESE LLENES - UREC Member
MS. SHAIRA EVE GOC-ONG - UREC Member
DR. SHEILALAINE ROMULO - UREC Alternate Member
MR. IAN PAUL BAYON - UREC Alternate Member
MR. RESTI TITO VILLARINO - UREC Alternate Member
MS. SHAJARA SERATE - UREC Staff Secretary/RA
MS. WELVIE JOY TORRES - UREC Staff Secretary
THREE (3) UREC NON-AFFILIATED MEMBERS

SUBJECT : CONTINUE THE IN-HOUSE REVISION OF THE CTU-UREC STANDARD OPERATING PROCEDURE (SOP) AND CONDUCT THE UREC MONTHLY REGULAR MEETING

1. You are hereby directed to **continue the revision of the CTU-UREC Standard Operating Procedure (SOP)** in guidance with the PHREB evaluators' comments and recommendations on the approval of CTU-UREC Level 1 Accreditation, from **October 02-06, 2023**, at the **Conference Room, One Central Hotel, Corner Leon Kilat, Sanciangko St., Cebu City, on Official Business.**
2. A registration fee of **One Thousand Five Hundred Pesos (P 1,500.00)** per day per participant shall be collected to defray all necessary expenses during the meeting.
3. Registration fees, travel expenses, and other incidental expenses incurred during the said meeting shall be chargeable to the local funds of the Office of the Vice President for Research and Development, subject to the usual COA accounting and auditing rules and regulations and following Executive Order No. 298.
4. This is for your information, attendance, and compliance.

MAURA CONSOLACION D. CRISTOBAL, Ed.D., CESO III
 OIC- Office of the University President *α*

CEBU TECHNOLOGICAL UNIVERSITY
OFFICE OF THE UNIVERSITY PRESIDENT
RELEASED
 DATE: 09/12/23 TIME: 1:00 P.M
 BY: Nicole Dejito

