

Republic of the Philippines  
**CEBU TECHNOLOGICAL UNIVERSITY – MAIN CAMPUS**  
 Bids and Awards Committee – Good and Services  
 Tel. No: 402-4080

Date:	
PR No:	<b>0481</b>
Quotation No:	<b>20-0481</b>
Mode of Procurement:	<b>53.9 Small Value</b>

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**TIN:** \_\_\_\_\_

Gentlemen and Ladies:

Invitation for Request for Quotation for the project: **IT EQUIPMENT**, the approved budget for the contract (ABC) is: **150,000.00**

Please quote your lowest price on the item/s listed stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative. Insert your duly accomplished quotation on the attached return envelope and seal the same.

  
**ANTONIETO F. PACAYRA**  
 Procurement Officer

Item No.	Item And Description	Qty/Unit	Brand/Model (Offered by Supplier)	Unit Price	Total Price Quotation (Offered by Supplier)
1.	Epson DS 770: Sheetfed Scanner WITH Scanning Resolution 600 DPI x 600 DPI (Horizontal x Vertical) ADF Minimum Documents Size 50.8 mm x 50.8 mm (Horizontal x Vertical) ADF Maximum Documents Size 215.9 mm x 6,069 mm (Horizontal x Vertical) WITH Paper Formats A4, A5, B5, B6, Letter, Postcard, Business cards, Plastic cards, Legal, Executive WITH Colour Depth Input: 24 Bits Colour / 8 Bits Monochrome with Output: 24 Bits Colour / 8 Bits Monochrome with Ultrasonic Sensor	1 unit			
2.	EXTERNAL HARD DRIVE, Portable, 4TB, USB 3.0	1 unit			
3.	COMPUTER DESKTOP, Specification: Processor: Intel Core i5-6400 2.7 GHz, Screen: 21.5" LED FHD Monitor, OS: Windows 10 Pro, Memory: 8GB Storage: 1TB SATA, Audio: 5.1 channel sound surround, Network: Ethernet RJ-45 10/100/100M Gigabit, Wireless LAN and Bluetooth, Graphics: NVIDIA GeForce 2GB, I/O Connectors: HDMI, VGA, 4x USB 3.0, 4x USB 2.0, SD Card, Built-in DVD, Wireless keyboard and mouse, With one (1) on-site service warranty	1 unit			
4.	LAPTOP Specifications: Processor: Intel Core i5-7200, 2.70 GHz Operating System: Windows 10 Pro, Memory: 4GB DDR4 SDRAM, Storage: 1 TB HDD, Screen: 14" GDDR5 VRAM, Audio: Built-in speakers and microphone, Network Interface: 10/100/1000 Ethernet, 80211b/g/n, Bluetooth 4.8 Combo, I/O	1 unit			

	Ports: 2x USB 3.11 USB 2.8; 1x HDMI, Dimension: 13.33 x 8.83 x 0.76 in, Weight: 1.58 hg, Free Laptop Bag, 1 year service warranty parts and labor				
Total:					

Please be advised that in the event that you will be declared as the Lowest Complying and Responsive Supplier, said items will be awarded to you subject to submission of the documentary requirements **(1. PhilGEPS Registration Certificate/ Number 2. Mayor's Permit 3. Income Tax Return 4. Omnibus Sworn Statement)**. A Notice of Award and Purchase Order will be then issued.

Note: **Award to the Lowest Complying Supplier shall be on a LOT basis. (Please quote all items to avoid disqualification).**

\_\_\_\_\_  
**Printed Name/ Signature**  
 \_\_\_\_\_  
 \_\_\_\_\_  
**Tel No./ Mobile No.**  
 \_\_\_\_\_  
 \_\_\_\_\_  
**Date**

Terms and Conditions:

- Terms of Payment: \_\_\_\_\_
- Delivery Schedule: \_\_\_\_\_
- Price validity is 120 days from date of quotation

Canvassed by:

\_\_\_\_\_  
 Name, Signature and Date