

Republic of the Philippines
CEBU TECHNOLOGICAL UNIVERSITY – MAIN CAMPUS
 Bids and Awards Committee – Good and Services
 Tel. No: 402-4080

Date:	
PR No:	DOST-0518
Quotation No:	20-0518
Mode of Procurement:	53.9 Small Value

Company Name: _____

Address: _____

TIN: _____

Gentlemen and Ladies:

Invitation for Request for Quotation for the project: **LAPTOP AND VOICE RECORDER**, the approved budget for the contract (ABC) is: **75,000.00**

Please quote your lowest price on the item/s listed stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative. Insert your duly accomplished quotation on the attached return envelope and seal the same.


ANTONIETO F. PACAYRA
 Procurement Officer

Item No.	Item And Description	Qty/Unit	Brand/Model (Offered by Supplier)	Unit Price	Total Price Quotation (Offered by Supplier)
1.	LAPTOP, Type: Notebook, CPU: AMD Ryzen 3 2200U, dual-core up to 2.5, Resolution: 768x1366, Display size: 14-inch LED backlit screen, GPU Model: AMD Radeon R3 shared graphics, RAM: 4GB DDR4, Camera: 640p VGA Camera, Audio: 1.5W dual speakers, Storage Type: 1TB HDD, OS: Windows 10 Home, Connectivity: Wifi ac, Bluetooth 4.2, Battery: 3-cell 41Wh, rated up to 6 hours, Ports: 2 x USB 3.1, 1 x USB 2.0, HDMI, RJ45 LAN, SD Card, 3.5mm audio, options: 8GB DDR4 RAM, Intel Core i3 7 th Gen Processor	2 units			
2.	VOICE RECORDER, Included AAA battery & software, Internal 4GB memory & microSD expansion, Up to 1073 hours of recording time, Wide, Focus, & Auto Voice Recording Modes, Onboard Stereo S-Microphone System, Built-in USB Connector, 3.5mm Stereo Mic-in & Headphone Jack, Battery Life up to 55 hours	1 unit			
Total:					

Please be advised that in the event that you will be declared as the Lowest Complying and Responsive Supplier, said items will be awarded to you subject to submission of the documentary requirements **(1. PhilGEPS Registration Certificate/ Number 2. Mayor's Permit 3. Income Tax Return 4. Omnibus Sworn Statement)**. A Notice of Award and Purchase Order will be then issued.

Note: **Award to the Lowest Complying Supplier shall be on a LOT basis. (Please quote all items to avoid disqualification).**

 Printed Name/ Signature

 Tel No./ Mobile No.

Date

Terms and Conditions:

- Terms of Payment: _____
- Delivery Schedule: _____
- Price validity is 120 days from date of quotation

Canvassed by:

Name, Signature and Date